

PTO MEETING MINUTES: January 8, 2020

Board Members in Attendance:

Chris Saxton, Radha Rajiv, Claire Josephson, Jocelyn Ortega

Opening of Meeting: Welcome address by Chris Saxton

The PTO meeting minutes of November 8, 2019 meeting was voted on and approved.

Director's report: Kathy Vuoncino:

Upcoming Events:

Pancake Breakfast at Applebee's is coming up on January 18, 2020. This amazing event is created by Northern Valley Demarest High School students, provides the Valley Program and ACCESS students with a prom night and it is an opportunity for our students diagnosed with autism to have a prom of their own with typical peers to help celebrate the fun.

Designer Pocketbook Bingo is on Jan 31st and is organized by the valley foundation. The valley foundation and PTO are organizing fundraisers so that we can renovate the building.

We would like to do a sensory room and are working on the cost and design. Parking lot has to be completely renovated. This is an expensive venture so we are working on the financials of this project and would like to add a walking track to it too.

We are changing the locks of all the doors as the ownership has changed and we want to improve the safety and security of the building.

We replaced a heat pump in the top floor. We are also getting some new preschoolers so we might open a new classroom for them.

Treasurer's report: The report (attached at the end) contains all the details of where we are from July 1st 2019 till Jan 8, 2020. We are on target with membership goals. We are at \$7400. Goals for different fundraisers were discussed.

Photo Shoot with Rebecca: Only 3 families signed up. We need to work on this. We will try to spread the word and give some more creative options.

Revenue from Amazon smile is \$117.

Box tops: We don't have much revenue like last year. Nowadays we can use an app on the phone to scan your receipts. Information about these things will be sent out to parents.

Holiday Fair revenues, community trip experiences, art therapy, TIP's trips, Summit, classroom and the valley house supplies cost, administrative experiences like QuickBooks cost, beginning of the year breakfast, gift cards to teachers who have more than 80% membership etc. were discussed.

President's report:

- TIP's PTO membership was discussed as it has been only 20% so far. Ideas to boost this membership was discussed. We will try organizing a TIP social event like a movie night for the older kids. We can do it in a movie theatre. Another idea is to give the opportunity for the TIP kids to buy the balloons or the gift cards in the balloons for casino night instead of a class basket.
- We would like to do another scrip fundraiser before February. We could trade in a gift card for casino night value pack tickets.
- A Calendar raffle idea was discussed.
- If you have any fundraiser ideas please send an email to the PTO.
- We are looking for a treasurer as Jocelyn Ortega is retiring this year. You don't need to have accounting experience but need to have some flexibility to come in to school when it is required.
- **Family Fun day:** It will be conducted this year by Radha Rajiv and Madhuri Kondapalli. Last year we went on a beautiful trip to Hawaii so this year we look forward to a fun and exciting Superhero Adventure. Join us on Jan 25th for a Superhero Adventure Party from 1.00 p.m. to 3.00 p.m. It's for grades pre k to 3rd.

Casino Night: -March 27th at the Rockleigh

All hands-on deck for our biggest fundraiser of the year. It's a fun night with awesome food, gambling, tricky trays, silent auction, dancing and raffles.

- a) Sponsorship and advertiser outreach: Sponsorship and advertisement letters have gone out but we are always very happy to have your help with this.
- b) Class Baskets: The parent coordinator for the class baskets is Jen Donde. She will send out the list of themes for the class baskets to each class parent and teachers. Class Baskets are minimum \$100 in value.
- c) This year we are honoring staff members who have been with valley for 20+ years.
- d) We will start the ticket sales in mid-February. It will be \$105 per person. The increase is due to valet parking cost increase. Value packs cost will remain the same.

Our next meeting is on February 11, 2020.